Diabetes Management PowerForm: Insulin Calculator Outpatient Process

Note: The Diabetes Management PowerForm is to be used on an outpatient encounter. The [Insulin Food Bolus and Correction Scale](#) is to be used on an inpatient encounter.

When documenting the insulin calculator outpatient process on outpatient encounters, data populates the Insulin Order section of the Diabetes Management PowerForm. Key points include:

- Data populates from Diabetes Management PowerForms documented **after** November 12, 2024.

  Note: Data from Diabetes Management PowerForms documented **prior** to November 12, 2024, will not populate.

- Data populates from Insulin Food Bolus and Correction Scale PowerForms (inpatient use) if:
  - There is no Diabetes Management PowerForm documented **after** November 12, 2024
  - The Insulin Food Bolus and Correction Scale PowerForm is more recent than the Diabetes Management PowerForm that is documented after November 12, 2024.

- Do not use the Diabetes Management PowerForm for an inpatient encounter.

  Note: Exception for diabetes educators who may need to document on a ***discharged*** inpatient encounter prior to an outpatient visit: Verify the most recent data entered via the Diabetes Management PowerForm or Insulin Food Bolus and Correction Scale PowerForm in FormBrowser.

Complete Diabetes Management PowerForm: Admission

1. Open a new Diabetes Management PowerForm.
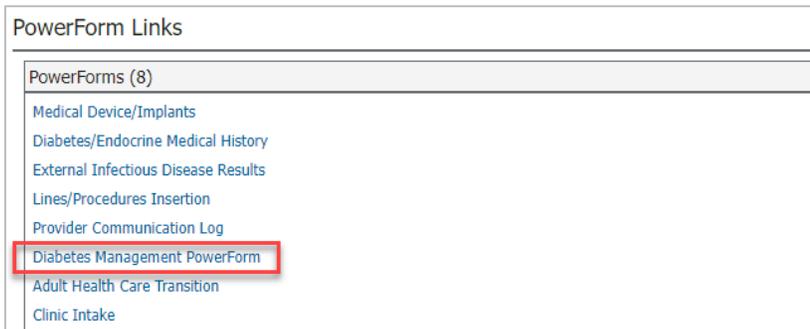
2. In the Admission/Discharge section, select **Admission**.
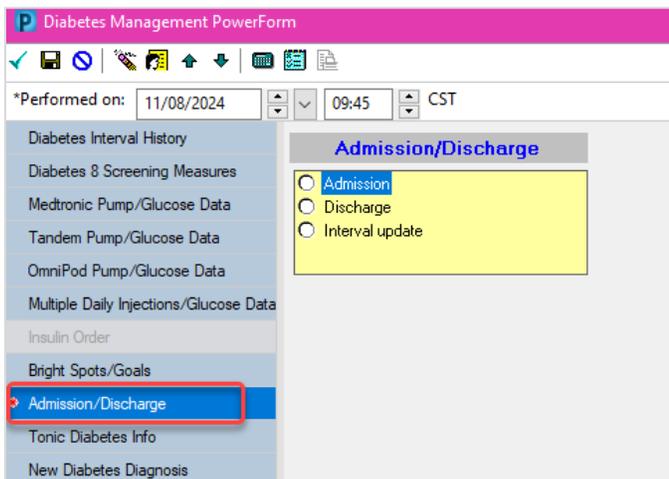
3. Open the the **Multiple Daily Injections/Glucose Data** section and document both of the following to activate the Insulin Order section:
   - Long-Acting Insulin
   - Rapid-Acting Insulin
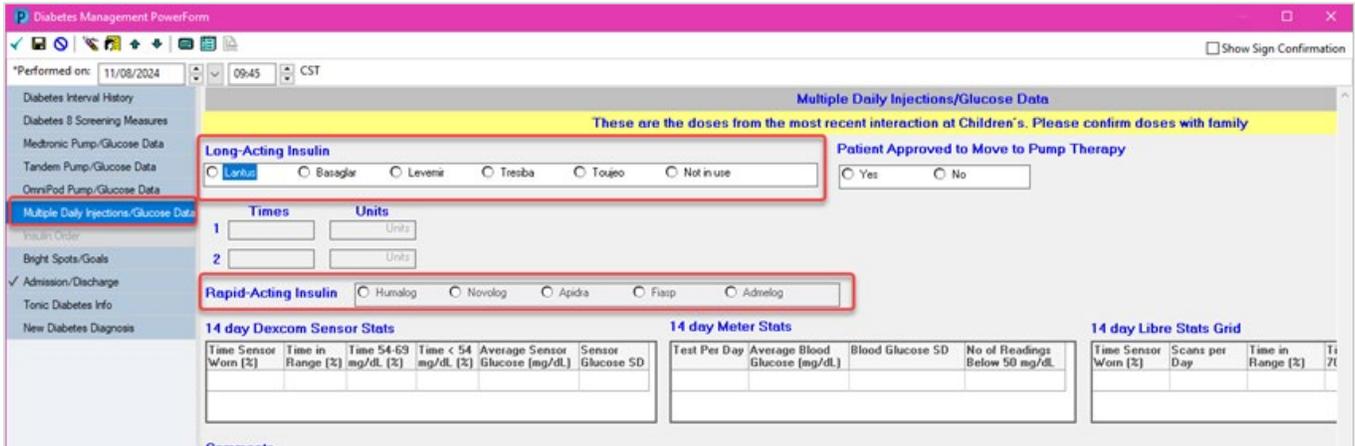
4. Review what populates the Insulin Order section. If needed, verify the accuracy in Form Browser to the most recent Diabetes Management PowerForm or Insulin Food Bolus and Correction Scale PowerForm.

   Note:
   - If an Insulin Food Bolus and Correction Scale has not been previously documented on the patient and nothing populates the Insulin Order section, locate previous insulin correction scale documentation from the most recent Diabetes Management Powerform in Form Browser and manually transfer that documentation into the Insulin Order section in a new Diabetes Managment Powerform. This manual entry will only need to be done once.

5. Document within other sections of the Diabetes Managment PowerForm as needed.
6. Sign form.

Complete Diabetes Management PowerForm: Discharge

1. Open a new Diabetes Management PowerForm.
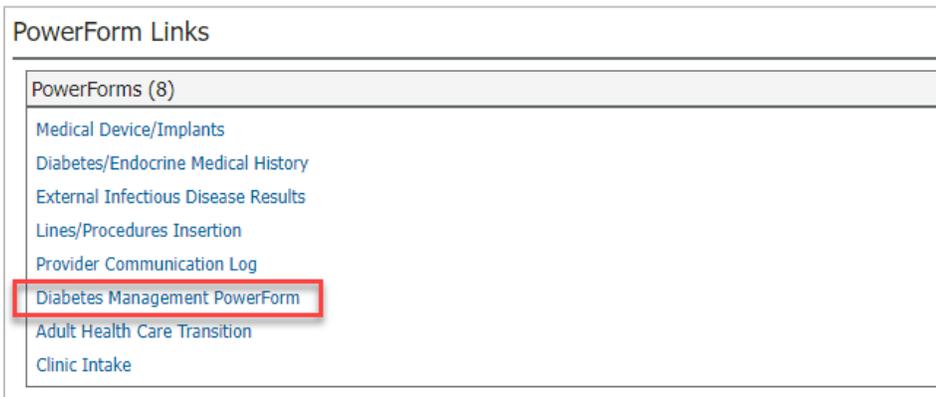
2. In the Admission/Discharge section, select **Discharge.**

3. Open the Multiple Daily Injections/Glucose Data section to review.
4. Open the Insulin Order section. Update as needed.

5. Document within other sections of the Diabetes Managment PowerForm as needed.
6. Sign form.

Complete Diab/Endo Clinic Note: After Completion of Diabetes Management PowerForm Admission and Discharge

1. In the Endo/Diabetes Ambulatory view in the Workflow Summary, select the **Diab/Endo Clinic** note**.**

The Diabetes Management PowerForm data will display as follows:

*   Admission data will display in the History of Present Illness section.
*   Discharge data will display in the Assessment section.

    Note: Any changes in the discharge data will display in bold. This will also display in the patient's Clinic Visit Summary.

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Informatics Education Updated January 2025

Questions or need assistance? Call Children's IT Service Desk 24/7 at 952-992-5000 or 4-5000 internally